



We just made billing easier!

## What is US Able Life eBilling?

eBilling is an online presentment and payment tool that allows you to:

- Pay invoices for your US Able Life products online
- Make adjustments to your invoices
- Print a copy for your records

## Advantages of US Able Life eBilling:

- Eliminate latency
- Reduce postage costs
- Automate bill correction
- Save time
- Make electronic payments
- Accurate payment processing
- It's free!

# Login Screen

eBILLING



**Login Information**

Login ID

Password

Welcome to eBilling

Forgot your password? [Send Me My Password](#)

Minimum browser requirements:  
Microsoft [Internet Explorer](#) (version 6.0 or later)  
Mozilla [Firefox](#) (version 1.5 or later)

**Click Log In after  
entering ID and  
password**

# Home Tab

*Let's begin by viewing invoices*



**View Invoices**  
View and Pay Current invoice



**Search Invoices**  
Search and Manage Invoices



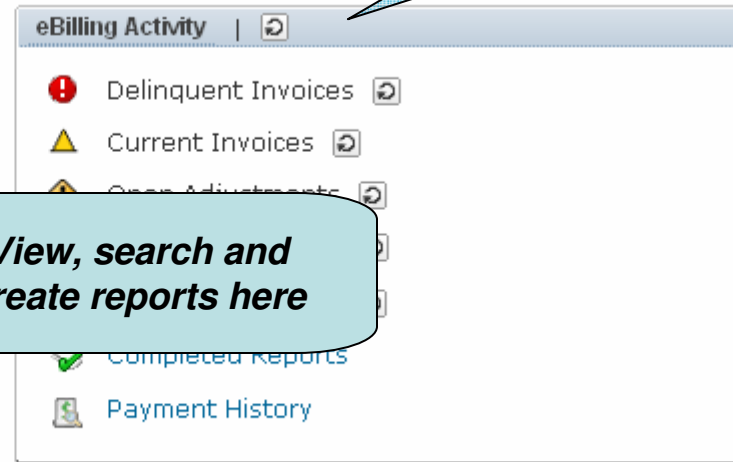
**Create Reports**  
Create and manage reports



**Manage User Accounts**  
Create and manage user accounts

*View, search and create reports here*

*eBilling Activity list allows quick and easy access*



# View Invoices

Home > View Invoices

## View Invoices

**Invoice Level Search**

Group Number

***eBilling allows you to access current and previous invoices***

Your Current Invoices

- Current
- Prior**
- Obsolete
- Paid

	Invoice Level	Billing Control Number	Invoice Date	Coverage Period	Payment Due	Amount Due
Options	+00000000001			04/01/2009-05/01/2009	04/01/2009	\$1,658.68

1 Items | 1 - 1

# Pay Invoices

Home > View Invoices

## View Invoices

**Invoice Level Search**

Group Number

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Your Current Invoices

1 Items | 1 - 1

	Invoice Level	Billing Control Number	Invoice Date	Coverage Period	Payment Due	Amount Due
Options	+ 00000000001			04/01/2009-05/01/2009	04/01/2009	\$1,658.68

- View Invoice
- Pay invoice**
- Print invoice

**Click View Invoice to proceed**



# Create Payment Account

Home **Billing** Reports Setup My Account | Logout

**?**

[View Invoices](#) | [Search Invoices](#) | [Adjustments](#) | [Payments](#) | [Account History](#)

Home > [View Invoices](#) > **Choose Account**

### Choose Account

Account Options Amounts & Dates Confirm

	Account Name	Account Type	
<input checked="" type="radio"/>	Test Account	Bank Account	<a href="#">Edit</a>
		<a href="#">Create Payment Account</a>	

[Cancel](#) [Next](#)

*Creating a payment account is easy*

# Create Payment Account

## Create Payment Account

**Account Information** Invoice Restrictions

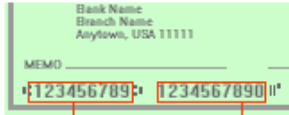
\* = Required Fields

Type of Account\* Bank Account

### Bank Account Information

Account Name	<input type="text"/>	Customized name for identifying the account
Bank Name*	<input type="text"/>	
City	<input type="text"/>	
State / Province	<input type="text"/>	
Country Code	<input type="text"/>	
Account Type*	Checking	
Account Holder*	<input type="text"/>	
Routing Number*	<input type="text"/>	
Account Number*	<input type="text"/>	
Confirm Account Number*	<input type="text"/>	

**Simply enter the information for your bank account**



Routing Number Account Number

# Create Payment Account

Home **Billing** Reports Setup My Account | Logout

**?**

[View Invoices](#) | [Search Invoices](#) | [Adjustments](#) | [Payments](#) | [Account History](#)

Home > [View Invoices](#) > **Choose Account**

## Choose Account

**Account** Options Amounts & Dates Confirm

	Account Name	Account Type	
<input checked="" type="radio"/>	Test Account	Bank Account	<input type="button" value="Edit"/>
		<input type="button" value="Create Payment Account"/>	

**Once your account is created click Next. You only have to set up your bank account once.**

# Pay Invoices

Home **Billing** Reports Setup

My Account | Logout

?

**View Invoices** | Search Invoices | Adjustments | Payments | Account History


Home > View Invoices > Invoice Details > Choose Account > Pay Invoice

## Pay Invoice

Account Options **Amounts & Dates** Confirm

Test Account

You selected to pay as billed for the invoices selected below.

Submit Payment Date \*    
(mm/dd/yyyy)

Group	Billing Control Number	Payment Due	Coverage Period	Amount Due	Pay Amount
Sample Group	0000000001	04/01/2009	04/01/2009-05/01/2009	\$934.24	<b>\$934.24</b>

\*The Submit Payment Date is the date the carrier is scheduled to receive your payment. To ensure your payment is confirmed by the due date, allow for 2-3 business days for processing.

Cancel

Back Next

**Choose Payment Date  
and click Next**

# Payment Confirmation

[Home](#) | [Billing](#) | [Reports](#) | [Setup](#) [My Account](#) | [Logout](#)

[View Invoices](#) | [Search Invoices](#) | [Adjustments](#) | [Payments](#) | [Account History](#)

Home > [View Invoices](#) > [Invoice Details](#) > [Choose Account](#) > [Pay Invoice](#)

## Pay Invoice

[Account](#) | [Options](#) | [Amounts & Dates](#) | [Confirm](#)

**Test Account**

PLEASE CONFIRM THE INFORMATION BELOW IS CORRECT FOR THIS PAYMENT.

If the information is incorrect, click **Back** to edit or **Cancel** to cancel this transaction.

Note: Click the **Save** button only once to submit this transaction and refrain from refreshing your browser while the transaction is processing. Doing so might result in this transaction processing more than once.

**Submit Payment Date \*** 03/15/2009  
**Total Payment** \$934.24  
**Account Name** Test Account  
**Account Holder** Test  
**Bank Name** Test Bank

Group	Billing Control Number	Payment Due	Coverage Period	Amount Due	Pay Amount
Sample Group	0000000001	04/01/2009	04/01/2009-05/01/2009	\$934.24	\$934.24

\*The Submit Payment Date is the date the carrier is scheduled to receive your payment. To ensure your payment is confirmed by the due date, allow for 2-3 business days for processing.

[Cancel](#)

[Back](#) [Save](#)



# Payment Confirmation

[Home](#) | [Billing](#) | [Reports](#) | [Setup](#)

[My Account](#) | [Logout](#)

[?](#)
[View Invoices](#) | [Search Invoices](#) | [Adjustments](#) | [Payments](#) | [Account History](#)

[Home](#) > [View Invoices](#) > [Choose Account](#) > [Pay Invoice](#)

## Pay Invoice

**Submitted**

**Your payment has been successfully submitted.**  
Please allow for 2-3 business days for your payment to be processed.

Please [PRINT](#) this screen for your records.

**Submit Payment Date \*** 03/16/2009  
**Total Payment** \$934.24  
**Account Name** Test Account  
**Account Holder** Test  
**Bank Name** Test Bank

**Success! You have now completed your payment.**

Group	Billing Control Number	Payment Due	Coverage Period	Amount Due	Pay Amount	Tracking #
Sample Group	0000000001	04/01/2009	04/01/2009-05/01/2009	\$934.24	<b>\$934.24</b>	0000000001

\*The Submit Payment Date is the date the carrier is scheduled to receive your payment. To ensure your payment is confirmed by the due date, allow for 2-3 business days for processing.

[Pay Additional Invoices](#) | [Return to Invoices](#)



## For More Information

Contact US Able Life Customer Service  
Monday – Friday 8:00am – 5:00pm CST  
1-800-370-5856